

## Discipline Policy

### **STEP 1**

The behaviour concern will be brought to the student's attention as soon as possible after the incident. Teachers or staff members will assist the student in understanding why the behaviour is inappropriate and how to identify appropriate replacement behaviour. There will be focus on solutions-based problem solving and 'fixes' that are restorative in nature. Parents *may* be informed, only if the behaviour is of a serious nature.

### **STEP II**

If the behaviour concerns cannot be resolved in Step 1, then the teacher refers the student to Principal or Child Care Worker. They will review the behaviour concerns, as well as behavioural expectations, with the student. They will also consult with the student, and *occasionally* the parent, to develop a plan that includes strategies for use at home and school. Consequences for the inappropriate behaviour are generally restorative; however, consequences may include loss of playtime at recess or lunch, restricted use of the playground, removal of privileges such as special classes or school activities.

### **STEP III**

If following Steps I and II, the behaviour has not been resolved, parents and some members of the School Based Team (Principal, Student Support Teacher, Teacher, Child Care Worker) will meet and student assistance continues. The following steps will be considered: behaviour contract, suspension (for up to ten days) from the bus, playground, class, or the school. Superintendent of Schools may be notified.

### **STEP IV**

If the behaviour concerns are not resolved at Step III, the Principal may refer the student and parents to the Superintendent of Schools.

## Student Safety

One of our most important goals is to keep your child safe. The following outlines the ways you can help us keep your child safe at school and on the bus:

### **1. Safe Arrival**

Please phone the school at, 250-365-5922 if your child is going to be absent or late.

### **2. Contact Names**

Choose contacts who are available to pick up students should an emergency arise and parents are unable to do so.

### **3. Change of Routine**

If your child's routine is to change, send a note to indicate the change. A student will have to adhere to his/her regular routine unless we have a note from home outlining the change.

### **4. Bus Behaviour**

Busses are extensions of the classroom, and school. The same behavioural expectations are in effect while on the bus, and waiting at the bus stop.

### **5. Safety Concerns**

Should you have any concerns regarding your child safety, please inform your child's teacher, or the principal.

### **6. Attendance**

Regular attendance and punctuality are essential for school success.

# Robson Community School

PO Box 259, Robson, BC VOG 1X0 (3131 Waldie Avenue)

Office (250) 365-5922 · Fax (250) 365-3384  
Programs (250) 365-5970

## Code of Conduct and Discipline Policy



## Information for Students and Parents

*A guide for helping parents  
share the responsibility  
for their children's education.*